

PUBLIC NOTICE & MEETING AGENDA

California State Summer School for the Arts

Thursday October 22nd, 2026

1:00 pm – 2:30 pm (end time approximate)

Join Virtual Meeting

Zoom Link: [Click Here](#)

Meeting ID: 845 3069 4831

Passcode: 132779

Phone Number: +16699009128,,84530694831#,,,,*132779# US

Agenda

1. Call to Order and Quorum Call
2. Public Comment – an opportunity for members of the public to address the Board of Trustees regarding items not on the agenda.

Consent Agenda

3. Approval of Draft Meeting Minutes, August 20, 2026 ([Page 4](#))

Regular Agenda

4. Architecture & Environmental Design Overview - Discussion ([Page 8](#))

Department Chair Rohan Guyot-Sutherland will present an overview of the new discipline in Architecture & Environmental Design that launched in the summer of 2026.

5. CSSSA Foundation Alumni Engagement – Discussion ([Page 10](#))

Executive Director of the CSSSA Foundation, Jeremy Deming, will present on alumni engagement strategies.

6. Chair Appointments Committee – Discussion and Potential Approval ([Page 14](#))

The Chair Appointments Committee will share the results of a committee meeting, held on August 31, 2026. A recommendation will be made for the 2027 Chair hires.

7. 2027 Tuition – Discussion and Potential Approval ([Page 15](#))

The Board of Trustees will review a proposed tuition increase for the 2027 session which includes comparisons of other residential summer programs.

8. Proposed 3 -Year Strategic Plan – Discussion and Potential Approval ([Page 19](#))

CSSSA completed a draft strategic plan for review by the Board of Trustees. CSSSA will take direction from the Board which may include approval of the proposed plan.

9. CSSSA Foundation Scope of Work – Discussion and Potential Approval ([Page 30](#))

CSSSA contracts annually with the CSSSA Foundation for fundraising services. The Board will review the updated Scope of Work (SOW) for the current fiscal year.

10. Closed Session ([Page 34](#))

The Board of Trustees will enter into closed session to discuss legal matters in keeping with the Bagley Keene Act.

11. Adjournment

(All scheduling and orders of business are subject to change within 10 days prior to the scheduled meeting. Any agenda item is subject to potential action by the Board of Trustees.)

Meeting Information

The agenda items listed above may be considered in a different order at the Board of Trustees meeting, subject to the discretion of the Board Chair. At the discretion of the Board of Trustees, all items appearing on the agenda, whether expressly listed for action, may be deliberated upon and may be subject to action. For each agenda item, the Board of Trustees will invite public comment; comments will be limited to three minutes per person, or more time at the discretion of the Board Chair.

Questions, Comments, and Requests

Questions or requests for reasonable modifications or accommodations due to a disability may contact California State Summer School for the Arts at comments@cσσα.ca.gov or (916) 413 - 0607. Additional information can be found on the CSSSA website: cσσα.ca.gov.

Comments submitted to comments@cσσα.ca.gov at least 12 hours in advance of the scheduled meeting will be shared with the Board of Trustees prior to the meeting, to the extent possible. Public comments on each agenda item will follow the order of: 1) emailed comments, 2) verbal comments after notice offered to the Board Chair during the meeting.

California State Summer School for the Arts, Board of Trustees

Noelle Bonner

Kim Pattillo Brownson

Mike Cannone

Donna Miller Casey, Founder

Alexander Cruz de Ocampo

Moctesuma Esparza, Chair

Dr. Merryl Goldberg, Ed.D

Roxanne Messina Captor

Mark Morikawa

Jeffrey Jorge Penichet

Teri Schwartz

Dr. Laura C. Romero, Ph.D

EX OFFICIO MEMBERS:

Melissa Draper, Chair Emeritus

Emeritus Alan Sieroty, Emeritus

DRAFT - Board of Trustees Meeting – Proposed Meeting Minutes

August 20, 2026 – 1:00 pm

Agenda:

1. Call to Order and Quorum Call
2. Public Comments
3. Approve Minutes of Previous Meeting
4. 2026 Data Dashboard – Discussion
5. 2026 Student Survey Reports – Discussion
6. AI Innovation Sessions – Discussion
7. 2027 Chair and Faculty Hiring – Discussion and Potential Approval
8. General Updates– Discussion and Potential Approval
9. Closed Session
10. Adjournment

(All scheduling and orders of business are subject to change. Any agenda item is subject to potential action by the Board of Trustees.)

Board Members in Attendance Online: Moctezuma Esparza, Merryl Goldberg, Jeffrey Penichet, Teri Schwartz, Mike Cannone, Noelle Bonner, Laura Romero, Donna Casey, Kim Pattillo-Brownson, Liza Asner

CSSSA Staff in Attendance Online: Matthew Gallagher, Ellie Lien, Sindy Arreola, Debra Waltman, Arianna Williams

Others in Attendance: Jeremy Deming, Gary Shields, David Barton

Agenda Items 1-3: Open Session, Minutes and Public Comments

1. The meeting was called to order at 1:02 pm and a quorum was present.
2. The minutes were presented from the prior Board of Trustees meeting.

Board member Schwartz motioned to approve prior meeting minutes. Board member Asner seconded. Remaining members were in favor. The motion passed.

3. There were no public comments for items not listed on the agenda.
4. 2026 Data Dashboard – Discussion

Director Gallagher went through the meeting packet report as presented. 2025 had low enrollment due to budget constraints. 2026 had the largest student enrollment in CSSSA history. The Architecture & Environmental Design program added 21 students to the overall student headcount.

The Board of Trustees noted that the Black/African American demographic lowered by 1 percentage point since the previous summer. The Board recommended contacting and visiting more schools to increase interest, particularly in the Bay Area and Los Angeles regions. The Board thanked CSSSA for their work to put the report together.

5. 2026 Student Survey Reports – Discussion

Director Gallagher went through student survey reports as presented in board packet. 63% of enrolled students in 2026 completed the survey. 84% of respondents rated CSSSA excellent or very good. 98% of respondents stated that the program helped them consider future education and career goals. Areas to improve upon in future summers include heat/weather management, and adding more interdisciplinary courses. The Board thanked CSSSA for their dedication to move the program to a new campus and achieving such positive student responses.

6. AI Innovation Sessions – Discussion

Director Gallagher went through the 2026 AI Curriculum as presented in board packet. The Board was appreciative of the work CSSSA did to bring AI training sessions to the chairs, faculty, and students. The Board encouraged CSSSA to continue expanding this work as AI will shape the future of the creative industries.

It was noted that with the advent of AI, CSSSA would benefit from training students and faculty on intellectual property rights, including artist copywriting for work published online.

7. 2027 Chair and Faculty Hiring – Discussion and Potential Approval

Director Gallagher went through the 2027 Chair and Faculty Hiring proposal as presented in the board packet. This included an overview of CSSSA's legislation that has specific mandates for faculty hiring. The following proposal was reviewed by the Board of Trustees:

a. Request for Applications – CSSSA posts Requests for Applications for all contracted positions. All previous chair and faculty contractors must submit an updated CV if they wish to return to CSSSA the following year.

b. Chair Performance Appraisal Summaries - CSSSA's Director shall complete Performance Appraisal Summaries for each Department Chair at the close of each session. The documents are reviewed by a subcommittee of the Board of Trustees. The subcommittee shall recommend hiring or not hiring a Department Chair for the following summer based on performance. A search committee will be established as indicated in the legislation for hiring vacant Chair positions.

c. Faculty Hiring – Department Chairs shall review faculty application submissions. Returning faculty may be recommended for rehire based on a form evaluation. New faculty will be interviewed and recommended for hire based on a form evaluation. Documentation is to be submitted to the CSSSA Director and/or Deputy Director for review and final approval.

d. Other Hiring – CSSSA's Director and/or Deputy Director may also review RFA submissions, conduct interviews, and confirm faculty positions for hire. This includes Resident Assistant, Student Services, Technical Crew, and Counseling positions.

e. Documentation – Evaluations, interview scores, and other hiring documents will be maintained by CSSSA each year.

Motion: Board member Penichet motioned to approve the proposed hiring process as outlined in the meeting packet. Board member Casey seconded. All were in favor and the motion passed.

Board member Penichet and Board member Casey volunteered to join the Chair Appointments Committee.

8. General Updates– Discussion and Potential Approval

Director Gallagher presented general updates for fall 2026 projects, including the strategic plan, review of CSSSA's Special Deposit Fund, and implementation of the new student CRM / database, Slate, as presented in the Board packet. The Board expressed their appreciation for the hard work and professionalism of the CSSSA staff and the collaboration with the CSSSA Foundation.

9. Closed Session

The Board of Trustees entered into closed session to discuss personnel matters in keeping with the Bagley Keene Act. Returning to public session, the Board reported that they approved a committee to review the performance of the CSSSA Director.

10. Adjournment

Motion: Board member Casey moved to adjourn at 2:26 pm. Board member Schwartz seconded. Remaining members were in favor. The motion passed.

California State Summer School for the Arts

October 22, 2026

Agenda Item 4: Architecture & Environmental Design (AED) Overview

Prepared by: Matthew Gallagher, Director, Rohan Guyot-Sutherland, Department Chair

Presented by: Rohan Guyot-Sutherland, Department Chair

Recommended Action: Review AED Curriculum and 2026 Session Outcomes

Action Type: Discussion

Background

The Board of Trustees approved the launch of a new discipline in Architecture and Environmental Design in the summer of 2026. The first pilot summer session had 21 students enrolled and was chaired by Rohan Guyot-Sutherland.

Department Overview

The Architecture and Environmental Design discipline introduces students to the relationship between the built environment, ecology, and human wellbeing. Through hands-on design projects, students explore how architecture can respond to climate, landscape, resource use, and community needs in thoughtful and responsible ways. The program encourages creative problem solving while building a foundation in environmental awareness, design thinking, and spatial understanding.

Students are introduced to principles of regenerative design, where buildings and landscapes are seen as interconnected systems rather than separate parts. By studying sustainable materials, passive environmental strategies, water systems, and site-responsive design, students begin to understand how architecture can do more than reduce harm. It can actively contribute to healthier ecosystems and more resilient communities.

Department Curriculum

Students engage in a studio-based curriculum that combines design, environmental analysis, and hands-on model making. Coursework introduces the fundamentals of architectural drawing, site planning, material exploration, and spatial design, while also examining how climate, energy, water, and ecology influence the places we create. Students are encouraged to think critically about how design decisions affect both people and the natural world.

Throughout the program, students develop projects that connect architecture with regenerative systems, including passive solar design, water harvesting, landscape integration, and the use of natural or low-impact building materials. The curriculum supports both conceptual thinking and practical application, helping students build skills in observation, problem solving, and environmental stewardship while imagining spaces that are functional, beautiful, and rooted in place.

Recommended Action

CSSSA is seeking discussion and feedback from the Board of Trustees and to hear public comments regarding the new Architecture & Environmental Design curriculum.

California State Summer School for the Arts

October 22, 2026

Agenda Item 5: CSSSA Foundation Alumni Engagement

Prepared by: Matthew Gallagher, Director, Jeremy Deming, Executive Director of the CSSSA Foundation

Presented by: Jeremy Deming, Executive Director of the CSSSA Foundation

Recommended Action: Review and Discussion of Alumni Engagement Strategies

Action Type: Discussion

Background

The CSSSA Foundation has revamped the Program Manager position to include alumni engagement, visiting artist program management, and fundraising. This position is in support of CSSSA and alumni and is a key component of the Foundation's advancement plan.

Job Description

Title: Program Manager

Performance Profile Source: Management Professional

Department: Administration/Development

Supervisor: Executive Director

Status: Exempt

Position Summary: The Program Manager will manage foundation programming conducted in support of CSSSA and its alumni. This individual will be responsible for the delivery and overall success of each program. A successful Program Manager must have a broad knowledge of program management principles. They must have a strategic mindset as well as be able to lead and develop others. The goal is to ensure every program under their supervision will be delivered successfully and add the highest possible value to the organization.

Key Responsibilities: The Program Manager should be a creative self-starter with strong problem solving skills. They should be engaging and comfortable working with teens and have a deep commitment to our mission.

1. Alumni Engagement & Programming

Alumni engagement and programming are the primary focus of this position. The Program Manager will develop and implement a year-round strategy for building and maintaining meaningful relationships with CSSSA alumni across disciplines, generations, and geography.

- Develop and maintain an annual calendar of alumni programs, events, gatherings, and engagement opportunities.
- Create and manage a range of alumni experiences, which may include reunions, discipline-specific gatherings, networking events, panels, workshops, professional development programs, social events, and other community-building activities.
- Develop creative ways to connect alumni with one another and with the broader CSSSA community, both virtually and in-person.
- Build and maintain strong relationships with alumni across generations and disciplines.
- Identify and cultivate alumni volunteers, ambassadors, speakers, mentors, and program partners.
- Create opportunities for alumni to share their professional experiences, artistic work, and expertise with fellow alumni and current CSSSA students.
- Coordinate alumni participation in Foundation and CSSSA programs and events.
- Help develop programs that support alumni at different stages of their artistic and professional lives.
- Work with the Executive Director and Foundation leadership to identify opportunities to deepen alumni engagement and strengthen the long-term CSSSA community.
- Track participation and engagement and use feedback and data to evaluate and improve alumni programs.
- Maintain organized records, calendars, contacts, and other information related to alumni programming.

2. Visiting Artist Program

The Program Manager manages the CSSSA Foundation's Visiting Artist Program, which brings accomplished artists and creative professionals from a variety of disciplines to CSSSA to instruct, inspire, and engage with students.

- Develop and manage the annual Visiting Artist Program calendar and budget.
- Manage the artist communication, contracting, and invoicing process.
- Serve as the primary Foundation contact for visiting artists before and after their CSSSA engagement.
- Coordinate with CSSSA staff to ensure successful artist visits and meaningful student experiences.

- Work with Special Events and Marketing Manager to gather and provide artist biographies, photographs, and other materials as needed for social media and newsletters.
- Maintain records of participating artists and program outcomes.
- Identify opportunities to strengthen relationships between visiting artists, CSSSA alumni, and the broader CSSSA community.

3. Communications & Community Engagement

The Program Manager will provide limited but meaningful support for communications related to alumni, events, and Foundation programs.

- Collaborate with the Special Events and Marketing Manager to promote alumni events, programs, opportunities, and accomplishments.
- Contribute content and stories highlighting alumni, visiting artists, programs, and the impact of the Foundation.
- Provide information, photographs, biographies, and other program materials for use in Foundation communications.
- Help maintain consistent and engaging communication with alumni about upcoming events and opportunities.
- Identify alumni stories, accomplishments, and community news that can be shared through Foundation communications.
- Support social media, email, website, and other communications initiatives as needed.

As priorities and program needs ebb and flow throughout the year, the Program Manager will also provide support for general Foundation projects and activities, including events, development, administration, board activities, communications, and other organizational priorities.

This position requires flexibility, curiosity, ownership, sound judgment, and a willingness to pitch in wherever needed. The Foundation is a collaborative organization where team members are expected to roll up their sleeves and contribute to the overall success of the organization.

Qualifications & Core Competencies

The ideal candidate will have:

- At least 4 years of experience in alumni relations, community engagement, event/program management, arts administration, education, communications, or a related field.

- Demonstrated experience developing and managing events, programs, or community engagement initiatives.
- Strong relationship-building skills and the ability to engage authentically with people across generations, backgrounds, and professional disciplines.
- Excellent written and verbal communication skills.
- Strong organizational and project-management skills, including the ability to manage multiple projects, deadlines, budgets, and stakeholders.
- Excellent interpersonal and public-speaking skills, with the ability to represent the Foundation confidently in a variety of settings.
- Strong event-planning and logistical skills, with exceptional attention to detail.
- Creativity and initiative, with the ability to develop new ideas and turn them into successful programs and experiences.
- Ability to work proactively and independently while also collaborating effectively with colleagues and partners.
- Comfort working with artists, young people, alumni, educators, volunteers, board members, donors, and community partners.
- Awareness of and respect for racial, cultural, ethnic, religious, economic, gender, and other forms of diversity.
- A genuine respect for young artists, the arts, and the mission of CSSSA Foundation.
- Willingness and ability to work evenings and weekends and travel within California as needed for events and programs.

Physical Requirements: Long periods of sitting, computer tasks, keyboarding, lifting of boxes/materials that may weigh fifty pounds or more. Exposure to outdoors, office environment, and public speaking platforms.

Disclaimer: The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

Recommended Action

The Board of Trustees shall discuss and hear public comments regarding the Program Manager Position at the CSSSA Foundation.

California State Summer School for the Arts

October 22, 2026

Agenda Item 6: Chair Appointments Committee

Prepared by: Donna Casey, Trustee, Jeffrey Penichet, Trustee, Matthew Gallagher, Director

Presented by: Matthew Gallagher, Director

Recommended Action: Review and Discuss AI Policies and Program Sessions

Action Type: Discussion

Background

The Chair Appointments Committee met on August 31, 2026 to review the Performance Appraisal Summaries (PAS's) for the 2026 Department Chairs. The PAS's were conducted by the Director prior to the committee meeting. All Department Chairs from the 2026 session also submitted an updated resume / CV for review by the committee.

Seven of the eight chairs have applied to return for the 2027 session:

Animation – Katalin Angelov

Architecture & Environmental Design – Rohan Guyot-Sutherland

Dance – Gregory Dawson

Film – Pietro Pinto

Music – Dr. Valerie Stern

Theater – Jeremy Guskin

Visual Arts – Shari Bond

A Request for Applications for the Writing Chair position is currently posted on CSSSA's website and other job search sites.

Committee Recommendation

The committee recommends hiring the seven returning Department Chairs for the 2027 session based on the results of their 2026 Performance Appraisal Summaries and their educational / industry expertise and experience. This recommendation is consistent with CSSSA's ED Code 8955, sections (a), (b), and (c).

Recommended Action

The Board of Trustees shall discuss and hear public comments before proceeding with potential approval of the recommendation made by Chair Appointments Committee.

California State Summer School for the Arts

October 22, 2026

Agenda Item 7: 2027 Tuition

Prepared by: Ellie Lien, Specialist, Matthew Gallagher, Director

Presented by: Matthew Gallagher, Director

Recommended Action: Discussion of Proposed 2027 In-State and Non-CA Tuition

Action Type: Discussion and Potential Vote

Background

CSSSA is facing a projected budget shortfall for the 2027 / 2028 fiscal year. While CSSSA has a projected temporary budget augmentation of \$1.5 million, costs for host-site services are increasing by 5%. Other supplies and services are projected to increase as well. Projections were presented and reviewed at the Board of Trustees meeting on May 20, 2026.

CSSSA will present updated 2027/2028 budget projections at the next board meeting in December. To complete those fiscal year budget projections, including enrollment and financial aid projections, CSSSA needs an approved tuition cost for the 2027 session.

2027 Tuition – CA Residents

If tuition were to increase by 5%, the maximum per year allowed by CSSSA's legislation, tuition would go from \$5,174 (2026) to **\$5,433 (2027)**.

CSSSA recommends increasing tuition to the maximum of \$5,433 given projected budget shortfalls. With this maximum increase, CSSSA would remain the lowest known CA residential arts program. See the tuition comparison chart below.

Out-of-State Tuition – Non CA Residents

Out of state tuition reflects the actual cost per student, ensuring that state funding is only serving CA state residents. CSSSA recommends increasing out-of-state tuition by 5% from \$10,475 (2026) to **\$10,999 (2027)**. CSSSA would remain less than UCLA Summer Discovery, USC, and Stanford summer programs. See the chart below.

Summer Program Comparison

The following are tuition costs of nation-wide summer arts programs, prorated to 4-weeks and includes housing, meals, and supplies. Those with an asterisk are prior year tuition amounts - several schools have yet to publish 2027 tuition fees.

School Name	Tuition + Fees
Dartmouth Summer Discovery	\$16,598
NYU Tisch Summer High School – Performing Arts and Writing Tracks	\$15,396
Georgetown University Creative Writing Academy*	\$14,900*
UCLA Summer Discovery	\$12,999
Harvard Secondary School*	\$12,200*
Stanford Summer Session	\$12,120
University of Michigan Stamps Pre-College Program	\$12,000
University of Texas at Austin Summer Discovery	\$11,999
NYU Tisch Summer School – Animation track	\$11,915
Boston College Experience – Creative Writing Workshop*	\$11,600*
Summer at USC*	\$11,570*
School of the Art Institute of Chicago – Early College Program Summer Institute	\$11,302
CSSSA - Non CA Residents	\$10,999
Carnegie Mellon University Pre-College Programs – Art, Music*	\$10,593*
Interlochen Arts Summer Camp – Advanced Drawing	\$10,067
Putney School Summer Arts*	\$10,100*
RISD Pre-Collegiate Residential Program*	\$9,996*
SOCAPA Los Angeles – Core Film, Screenwriting Advanced Film*	\$9,893*
Idyllwild School of Music and the Arts – Theater	\$9,450
SOCAPA Los Angeles – Advanced Photography*	\$8,893*
UCLA Arts Summer Institute	\$8,855*
SOCAPA Los Angeles – Advanced Acting*	\$8,693*
SOCAPA Los Angeles – Dance Conservatory*	\$8,560*
Otis College Summer of Art	\$8,360
Pratt Institute Summer Precollege*	\$8,192*
Syracuse University Summer College*	\$7,995*
MICA (Maryland Institute College of Art) Precollege	\$7,700
NYU Steinhardt High School Summer Art Intensive*	\$7,360*
Ringling College of Art + Design – Precollege*	\$6,875*
Maine College of Art & Design	\$6,670
MIAD (Milwaukee Institute of Art and Design) Precollege	\$6,659
Savannah College of Art and Design Rising Star	\$6,520
Cleveland Institute of Art – Precollege program	\$5,950

COSMOS*	\$5,518*
CSSSA – CA Residents	\$5,433

*Prior Year 2026 rates

BOLD = California

YELLOW = Proposed CSSSA 2026 Tuition (In and Out-of-State)

All programs have been pro-rated to include 4 weeks of residential programming.

Costs include courses, housing, estimated supplies and expenses.

Tuition and Financial Aid History with Proposed In-State Tuition

The following chart shows the longitudinal history of CSSSA's in-state tuition. CSSSA did not run in 2020 due to the Covid-19 pandemic. Tuition for 2020 was approved by the Board of Trustees prior to cancellation of the summer session.

In 2022, the Board of Trustees approved increasing tuition by a larger percentage to cover increased operating costs and offer additional financial aid to economically disadvantaged students. CSSSA's legislation allows tuition to increase by 5% each year and allows for retroactive increases if tuition remains the same for several years. The proposed 2027 tuition would be the maximum tuition allowed per CSSSA's legislation.

Year	Tuition
2027	5,433 (proposed)
2026	5,174
2025	4,830
2024	4,600
2023	4,250
2022	4,250
2021	1,000
2020	2,300
2019	2,000
2018	1,850
2017	1,785
2016	1,700
2015	1,550
2014	1,550
2013	1,550

2012	1,550
2011	1,550
2010	1,485
2009	1,415
2008	1,415
2007	1,350
2006	2,185
2005	2,185
2004	2,081
2003	1,590
2002	1,515
2001	1,445
2000	1,375

Recommended Action

CSSSA is seeking approval of the proposed 2027 tuition for CA and non CA residents. The Board of Trustees shall discuss and hear public comments before proceeding with potential approval.

California State Summer School for the Arts

October 22, 2026

Agenda Item 8 : Proposed 3 -Year Strategic Plan

Prepared by: Matthew Gallagher, Director

Presented by: Matthew Gallagher, Director

Recommended Action: Discussion and Potential Approval of Proposed 3-Year Strategic Plan

Action Type: Discussion and Potential Vote

Strategic Plan Background

At the Board of Trustees Meeting on May 20, 2026, the Board of Trustees approved that the agency staff moving forward with producing a new strategic plan. CSSSA pursued the following steps to produce a working draft:

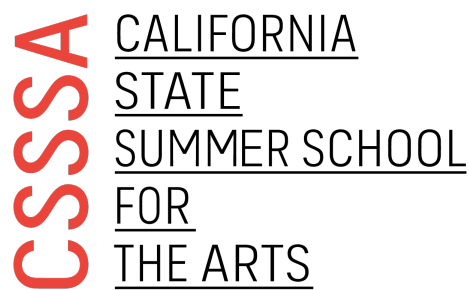
1. Reviewed all prior documentation from Arts Consulting Group. Documents include survey results from faculty, staff, Board of Trustees, alumni, and community stakeholders and focus group meeting minutes.
2. Reviewed prior strategic plans from CSSSA and the CSSSA Foundation.
3. Reviewed Board of Trustee Meeting Minutes to identify key goals, objectives, and core values, such as increasing funding, improving statewide representation in the student body, and increasing Board engagement with members of the legislature.
4. Ran a SWOT analysis.
5. Prepared a written draft for review by the Board of Trustees.

Strategic Plan Draft

The attached draft presents the most important issues and areas for growth while outlining future vision, goals, and strategies for execution and tracking.

Recommended Action

The Board of Trustees shall discuss and hear public comments regarding the three-year Strategic Plan. The Board shall provide further guidance to CSSSA and may potentially approve the existing draft for implementation and execution.



Strategic Plan: California State Summer School for the Arts (CSSSA)

Plan Duration: Fiscal Years 2026/27 – 2028/29

Overview

The California State Summer School for the Arts (CSSSA) is a public-private partnership created by the California Legislature to train gifted high school students in visual, literary, performing, and media arts. Entering the 2026/27 fiscal year, CSSSA faces both significant opportunities, including host site relocation to Cal Poly Pomona and temporary budget expansion, and persistent historical challenges surrounding financial sustainability, recruitment and outreach, and alignment between the public agency and the CSSSA Foundation.

This Strategic Plan synthesizes historical priorities (2000 & 2013 plans) with current operational realities discussed during recent board deliberations.

CSSSA Mission, Vision, and Core Values

Mission Statement: To educate and empower the next generation of creative artists, innovators, and arts leaders of California by providing eligible high school students with an intensive, pre-professional learning experience.

Vision Statement: To serve as California's premier artistic precollege program for high school students, fostering creative innovation, advancing equitable access across all 58 counties and socioeconomic demographics, and securing a long-term pipeline of talent for California's creative economy.

Core Values:

- **Artistic Excellence:** Emphasizing innovation, creative experimentation, and commercial / industry production.
- **Representation of the State of California:** Ensuring student enrollment reflects the cultural, geographic, and socio-economic demographics of California's high school students.
- **Public / Private Partnership:** Leveraging state budget appropriations with private sector philanthropy to ensure sustainable operations long term.

Environmental & Operational Assessment (SWOT)

Strengths

- Program Reputation: Competitive admission and high student satisfaction ratings, tracked via application invitation rates and long-term student evaluation metrics.
- Faculty and Visiting Artist Expertise: High level industry knowledge and expertise of faculty contractors and visiting artists, tracked annually through CV / Bio submissions.
- State Support: Legislation and direct state funding.
- Transition Success: Successful transition of program and office to Cal Poly Pomona to expand campus resources and programs.

Weaknesses / Persistent Historical Issues

- Funding Volatility: Dependent on temporary state budget augmentations, limited CSSSA Foundation fundraising, and limited reserves.
- Recruitment / Outreach Challenges: Student enrollment fluctuates due to environmental factors such as Covid-19. Student cultural demographics fall below statewide representation, especially with Hispanic / Latino and Black African American demographics. Several California counties have little to no longitudinal enrollment.
- Governance Complexity: Responsibilities between the Board of Trustees (State Agency) and the CSSSA Foundation Board of Directors (private non-profit) require structured coordination.
- Staff Resources: CSSSA only has four permanent agency staff for planning, implementing, and hosting the four-week summer intensive program that includes 500+ students and nearly 200 faculty contractors.

Opportunities

- Expanded Financial Aid Capability: Leveraging temporary state funding augmentation to award up to 60% of enrolled students full-tuition scholarships (300 students) in 2026/27 and 2027/28. Seek permanent increased funding starting in 2028/29.
- New Curricular Offerings: Integration of new disciplines, such as Architecture & Environmental Design, Apparel Design, Culinary Arts, etc., and faculty training initiatives, such as neurodiversity training and AI innovation.
- Leadership Alignment: Onboarding of a new Foundation Executive Director, updating the long-term Scope of Work (SOW) with the CSSSA Foundation, and supporting Foundation fundraising initiatives.
- Increasing Statewide Awareness: Visiting members of the California legislature, district superintendents, and other elected officials to generate program knowledge, funding and outreach support.
- Alumni / Faculty Recruitment and Outreach: Implementing statewide outreach strategies that engage recent alumni and faculty.

- Strengthening Partnership with CSU: Further integration and alignment with CSU system to grow program reach and explore new budget models.

Threats

- Temporary Nature of State Funding: \$1.5M state budget augmentation is temporary, putting future scholarship and program capacity at risk if private funding does not scale up.
- Host Site Cost Escalation: Cal Poly Pomona site costs exceed \$2.49M annually and increase by 5% each year.
- National Student Enrollment Cliff: Because birth rates lowered during the 2008 recession and remained low, the eligible student population is projected to decrease in California by 25% over the next 14 years.
- Low Tuition Revenue: Because attendance fees shall not increase by more than 5% each year, there is a widening the gap between annual tuition revenue and the cost-per-student to run the program.
- 2028 Olympic Events: Cal Poly Pomona's housing and other campus resources are impacted by hosting 2028 Olympic Village activities, threatening student safety and mobility on campus.
- Student Social Emotional Development: The COVID-19 pandemic caused significant physical, mental and social challenges for adolescents. The long-term effect causes additional health, safety, and academic challenges to ensure student success.

Strategic Goals and Action Strategies

Goal 1: Equity, Access, and Statewide Student Representation

Expand outreach to historically underrepresented regions, cultural, and socio-economic groups to improve statewide representation of enrolled students. Increase student enrollment from target schools, regions, and partner organizations.

Action Strategies include:

1.1 Develop virtual and in-person recruitment and outreach strategies in underrepresented geographic regions. Target California counties where the percentage of CSSSA enrollment falls below the county's high school student population.

1.2. Develop and maintain relationships with target high school districts, schools, and community organizations to improve cultural diversity.

1.3. Develop and implement state-wide alumni ambassador program to engage CSSSA's 18,000+ alumni network.

1.4. Develop and maintain a year-round prospect database of middle school through high school students. Track the student record from prospect to graduate with corresponding schools, organizations, and affiliations.

1.5. Allocate recruitment masterclasses specifically to under enrolled departments and target key geographic areas, such as the Central Valley, Inland Empire, Bay Area, and rural communities.

1.6. Engage historic feeder organizations and regional arts commissions to streamline a consistent flow of regular student applications.

1.7. Maintain a minimum 50% full tuition scholarship threshold for low-income students even if temporary state augmentations expire.

Goal 2: Innovative Curriculum and Program Excellence

Maintain high caliber instruction and student outcomes that adapt to the California creative industries while honoring traditional artistic experimentation and creative practice. Evaluate and expand emerging disciplines, such as Architecture & Environmental Design (AED), based on the evolving California creative economy, available program funding, and facilities resources.

Action Strategies include:

2.1. Develop and refine Architecture & Environmental Design curriculum to address architecture design fundamentals with sustainable environmental design practices.

2.2. Formalize and streamline visiting artist residencies and develop industry partnerships across visual, performing, design, and writing arts media.

2.3. Embed interdisciplinary and multidisciplinary pedagogy into core academic tracks.

2.4. Establish AI development and other industry practices using new technologies.

2.5. Conduct annual post-session student evaluations and faculty evaluations to benchmark educational quality and community satisfaction.

2.6. Partner with host site Cal Poly Pomona to enhance curricular offerings, including new program pilots, workshops, and other cutting-edge opportunities for students.

2.7. Develop and improve holistic student development, including support of student mental health and neurodiversity.

2.8. Partner with host site Cal Poly Pomona to refine residence life and campus safety for campus-wide summer residents.

Goal 3: Long Term Financial Sustainability and Public / Private Growth

Seek permanent state funding augmentation while strengthening private sector fundraising to offset volatile state budget cycles and cover expanding host site costs and staffing needs.

Action Strategies Include:

- 3.1. Increase the state General Fund contribution \$2 million annually.
- 3.2. Support the CSSSA Foundation to increase private revenue contribution to ensure long-term coverage of scholarships and program costs.
- 3.3. Re-engage strategic endowment development with the CSSSA Foundation to increase funding reserves.
- 3.4. Align the CSSSA Foundation Scope of Work (SOW) annually through joint reviews between the Board of Trustees and the Foundation Board.
- 3.5. Execute a targeted donor campaign focusing on corporate media / industry partners, alumni networks, and family / nonprofit foundations.
- 3.6. Establish a joint advocacy strategy to engage state legislators to support ongoing permanent baseline funding updates for rising operational and program expenses.
- 3.7. Assess and refine administrative overhead to ensure efficient budget spending.

Goal 4: Governance Efficiency & Organizational Alignment

Optimize the dual board structure to ensure state compliance, clear oversight, and operational transparency, and alignment of organizational goals and mission.

Action Strategies Include:

- 4.1. Seek legislative changes aligned with mission, agency objectives, goals, and current operations to improve efficiencies and fulfill state reporting requirements.
- 4.2. Establish Board of Trustees handbook, outlining policies such as achieving an average 80%+ meeting attendance across appointed members.
- 4.3. Formalize annual subcommittees to review major contracts (Host Site and CSSSA Foundation), Chair / Faculty Selection and Salaries, Government Relations, and Budget / Finance.

4.4. Host at least four public meetings per year, including at least one annual session in Sacramento to engage with members of the legislature.

4.5. Fill vacant Board of Trustees positions and implement a formal board onboarding program to align new trustees and foundation board with state ethics, funding goals / challenges, and program operations.

4.6 Strengthen partnership with CPP and CSU system to grow statewide program reach and explore new budget models.

Performance Metrics & Implementation

Goal 1: Equity, Access, and Statewide Student Representation

Action Strategy	Measurable Target (FY 2026/27)	Measurable Target (FY 2027/28)	Measurable Target (FY 2028/29)	Primary Lead
1.1 Virtual and In-Person Outreach	Assess 5 lowest represented counties and run 10 outreach events per county.	Increase applicants and enrollment from target counties.	Have applicants and enrolled students from all or near 58 California counties over 3year period.	CSSSA Staff
1.2 Relationships with Schools & Orgs	Build a contact list of 250 high school contacts, arts and education groups.	Send annual counselor info packet and hold in person / virtual sessions.	Increase applications and enrolled students from partner schools and orgs over 3-year average.	CSSSA Staff
1.3 Alumni Ambassador Program	Start a trial program with 3 recent alumni ambassadors.	Grow alumni outreach program to expanded target regions.	Have alumni visit 50+ local high schools and/or college fairs each year.	CSSSA Staff
1.4 Prospect Student Database	Set up a student database for prospective middle and high school students.	Grow prospect database and report on student yield.	Keep an active list of 2,000+ interested students statewide.	CSSSA Staff
1.5 Recruitment Masterclasses	Hold masterclasses for under enrolled departments and key regions.	Increase masterclass outreach in target areas.	Increase applicant pool for under enrolled departments by 15%.	CSSSA Staff, Faculty Contractors

1.6 Engage Historic Feeder Organizations	Send materials and provide virtual / in person visits.	Maintain visits to ensure continuity of feeder schools.	See a 10% increase in completed applications vs. started applications.	CSSSA Staff
1.7 Full-Tuition Scholarship Threshold	Give full scholarships to 60% of students (300 students).	Keep at least 50% of students on full scholarship even if state funding drops.	Keep at least 50% of students on full scholarship even if state funding drops.	Board of Trustees, CSSSA Staff, Foundation Board and Staff

Goal 2: Innovative Curriculum and Program Excellence

Action Strategy	Measurable Target (FY 2026/27)	Measurable Target (FY 2027/28)	Measurable Target (FY 2028/29)	Primary Lead
2.1 Architecture & Environmental Design Curriculum	Launch the new Architecture curriculum for 2026 session.	Assess outcomes and make curricular improvements.	Expand student applications for potential program growth.	CSSSA Staff, Department Chair
2.2 Visiting Artists & Industry Partnerships	Streamline administrative procedures for long term success.	Establish partnerships with creative industry companies.	Build company partnerships for long-term industry connectivity.	CSSSA Staff, CSSSA Foundation, Department Chairs
2.3 Interdisciplinary Pedagogy	Foster cross discipline opportunities between departments.	Have 100% of students take part in at least one joint department workshop.	Develop industry relevant cross department projects in every discipline.	CSSSA Staff, Department Chairs, Faculty
2.4 AI Development & Technology	Add introductory lessons on AI tools in relevant art fields.	Refine responsible AI use policy and update digital tools across departments.	Update tech and digital tools yearly to match real world industry trends.	CSSSA Staff, Faculty
2.5 Post-Session Evaluations	Collect survey feedback from students and faculty.	Maintain or succeed positive ratings from prior years. Improve areas where needed. Obtain 90% response rate.	Share longitudinal quality report with the Board of Trustees.	CSSSA Staff, Board of Trustees
2.6 Partner with Cal Poly Pomona on New Course Offerings	Get to know new campus and available resources for future growth.	Add new pilot classes and workshops in partnership with CPP.	Develop new and ongoing programming aligned with CA creative industries.	CSSSA Staff, Board of Trustees, CPP Faculty / Site Liaison

2.7 Student Mental Health & Neurodiversity Support	Train all summer staff on supporting student mental health and neurodivergent learners.	Update student support practices based on staff and student feedback.	Keep student support training updated and mandatory every year.	CSSSA Staff, Faculty, Visiting Experts
2.8 Residence Life & Campus Safety	Assess risks and update safety plans with Cal Poly Pomona.	Improve staff structures, run safety drills, and revise campus protocols.	Complete the summer session with zero major safety issues.	CSSSA Staff, Faculty, CPP Housing / Campus Safety

Goal 3: Long Term Financial Sustainability and Public / Private Growth

Action Strategy	Measurable Target (FY 2026/27)	Measurable Target (FY 2027/28)	Measurable Target (FY 2028/29)	Primary Lead
3.1 Increase State General Fund	Secure the temporary \$1.5M state funding augmentation for the fiscal year.	Request \$2M permanent budget augmentation to account for long term cost increases.	Make long-term budget projections to include increased scholarships and services.	Board of Trustees, CSSSA Staff
3.2 Increase Foundation Private Funding Contribution	Foundation to contribute \$220,000 for direct student aid.	Establish an achievable target for private funding increases over the next several years. Amount to be determined based on Foundation Strategic Plan.	Establish an achievable target for private funding increases over the next several years. Amount to be determined based on Foundation Strategic Plan	CSSSA Foundation (Appendix 1), CSSSA Staff, Board of Trustees, Foundation Board
3.3 Re-engage Foundation Endowment Development	Support Foundation endowment fundraising goals.	Support Foundation advancement plan to build savings reserves.	Continue to support and grow reserve funds to help mitigate future state budget deficits.	CSSSA Foundation (Appendix 1), CSSSA Staff, Board of Trustees, Foundation Board
3.4 Align Foundation Scope of Work (SOW)	Revamp the annual Foundation services contract by end of second quarter.	Review and revise SOW based on prior year.	Maintain multi-year working agreement for 3 years.	CSSSA Foundation (Appendix 1), CSSSA Staff, Board of Trustees, Foundation Board

3.5 Support Targeted Donor Campaign	Support Foundation outreach to potential industry sponsors and nonprofit foundations.	Secure multi-year donations from new corporate or nonprofit partners.	Get 15% of recent CSSSA alumni and families (2021 to the present) to donate back to the program.	CSSSA Foundation (Appendix 1), CSSSA Staff, Board of Trustees, Foundation Board
3.6 Joint Advocacy Strategy	Complete 5 to 10 visits to state lawmakers in Sacramento.	Hold an annual state advocacy engagements with board members and alumni.	Secure lawmaker support for permanent baseline cost increases.	CSSSA Foundation (Appendix 1), CSSSA Staff, Board of Trustees, Foundation Board
3.7 Assess Administrative Overhead	Revamp budget planning for 2027 session to ensure cost savings and budget efficiencies.	Adjust expenditures for host site and program costs to align with available state / private funding.	Utilize available funds to prioritize student safety and campus navigation during Olympic village residency.	CSSSA Staff, Board of Trustees

Goal 4: Governance Efficiency & Organizational Alignment

Action Strategy	Measurable Target (FY 2026/27)	Measurable Target (FY 2027/28)	Measurable Target (FY 2028/29)	Primary Lead
4.1 Update CSSSA Legislation	Establish critical legislative changes and possible areas for state exemptions, such as public / private funding ratio, and waiver for small business/DVBE requirements.	Pursue legislative revision, pending board approval and state review.	Pursue legislative revision, pending board approval and state review.	CSSSA Staff, Board of Trustees
4.2 Board of Trustees Handbook	Consult with Board of Trustees on developing a handbook of policies and guidelines.	Develop policies for board positions, participation, attendance, governance, etc.	Maintain and update handbook policies going forward in partnership with board.	Board of Trustees, CSSSA Staff
4.3 Formalize Board Subcommittees	Affirm standing and ad hoc committees of the board and timeline for when they convene.	Have standing committees meet at least twice a year to give recommendations to the board.	Keep all standing subcommittees active and reporting regularly to the board.	CSSSA Staff, Board of Trustees

4.4 Host Public Meetings	Hold at least 4 public board meetings, including 1 in-person meeting in Sacramento.	Develop in-person engagements for Board during 2027 CSSSA session.	Establish annual meeting calendar and board engagements one year in advance.	Board of Trustees, CSSSA Staff
4.5 Board Vacancies & Onboarding	Recommend candidates for open board seats and formalize welcome packet for new members.	Fill all open board seats and hold an orientation for new members.	Keep all board seats filled and train new members as they join.	CSSSA Staff, Board of Trustees.
4.6 Strengthen Partnership with CPP and CSU	Meet with new CPP leadership / president who started fall 2026.	Meet with members of the Chancellor's Office to explore future partnerships.	Research and propose budget scenarios for long-term growth and success.	CSSSA Staff, Board of Trustees

Appendix 1: CSSSA Foundation Strategic Plan

The CSSSA Foundation operates as a separate 501(c)(3) organization to support the state agency, as established through CSSSA's enabling legislation. While this Strategic Plan governs the public state agency, private revenue targets in Goal 3 are executed primarily by the Foundation under an annually approved state contract for services and scope of work (SOW). The Foundation's detailed operational goals are maintained in the CSSSA Foundation Strategic Plan included in this appendix. Many shared goals, such as financial aid funding, donor engagement, and board governance are executed in collaboration between the two entities.

California State Summer School for the Arts

October 22, 2026

Agenda Item 9: 2026/27 CSSSA Foundation Scope of Work

Prepared by: Debra Waltman, Deputy Director, Jeremy Deming, Executive Director of the CSSSA Foundation, and Matthew Gallagher, Director

Presented by: Matthew Gallagher, Director

Recommended Action: Approve 2026/27 SOW

Action Type: Vote

Background

Section 8953.5 of CSSSA's Education Code mandates that the Board of Trustees shall:

- (f) Establish a nonprofit foundation to develop and receive private support for the summer school.
- (g) Establish a permanent endowment fund for the summer school.

Section 8957 states:

- (e) The Foundation for the California State Summer School for the Arts, which has been established as a nonprofit foundation to support the CSSSA, may raise funds from the private sector that may be used by the summer school for general program operating costs, scholarships, program augmentation, public relations, recruitment activity, or special projects. Private support may include, but not be limited to, direct grants to the summer school from private corporations or foundations, individual contributions, in-kind contributions, or fundraising benefits conducted by any entity.

The CSSSA Foundation has historically provided a variety of annually contracted services. Services included financial aid fundraising, state-wide recruitment and outreach, funding and logistics for the visiting artist series, and general administrative support. On March 17, 2026, the Board of Trustees approved waiting until the hire of their new Executive Director before moving forward with the Scope of Work for 2026/2027. As planned, the Foundation filled the position mid-July, and the new ED, Jeremy Deming, began working on an updated SOW. Once approved by the Board of Trustees, the proposed SOW is also pending approval from the Department of General Services, both as a Non Competitive Bid (NCB), and by the Office of Legal Services (OLS).

Proposed 2026/2027 Scope of Work

- 1. Description of Service:** The California State Summer School Arts Foundation (CSSSA Foundation) shall provide the California State Summer School for the Arts (CSSSA) support services that include but are not limited to fundraising, Visiting Artist programming, and procurement of hard to procure goods and/or services.
- 2. Background:** The CSSSA Foundation, is a nonprofit foundation, established 39 years ago in response to a legislative mandate that an exclusive nonprofit foundation be created to develop and receive private support on behalf of the California State Summer School for the Arts (Education Code §8953.5).
- 3. Agreement Term:** This agreement shall start on November 1, 2026 (or upon DGS OLS Approval), and end on June 30, 2027.
- 4. CSSSA Contract Manager:** The Contract Manager (a.k.a. Project Coordinator) for the term of this agreement shall be Debra Waltman, which can be reached via email at dwaltman@csssa.ca.gov or by phone at (916) 413-3966.
- 5. Contractor Responsibilities:** The CSSSA Foundation shall provide CSSSA support services that include but are not limited to the following:
 - A. FUNDRAISING- Total \$40,000.00;**

The CSSSA Foundation shall provide Fund Development in support of CSSSA's mission, goals, and students. Meaning the CSSSA Foundation, will:

 - 1) Create and Implement a Development plan: \$34,000.00**
 - a) Conduct an assessment of CSSSA Foundation's past Development efforts. Based on the outcome of the assessment, create and implement a comprehensive 3-year Development plan with annual goals and action items.
 - i) Identify short- and long-term fundraising priorities
 - ii) Target and reengage lapsed Corporate, Foundation and Individual donors.
 - iii) Cultivate prospective Corporate, Foundation and Individual Donors.
 - iv) Assess the efficacy of existing grants and grant writer contracts.
 - v) Research and cultivate prospective grantors and steward current grantors.
 - vi) Develop grant proposals, letters of interest, and inquiries to grantors.
 - vii) Gather program metrics and develop grant budgets accordingly.
 - viii) Manage grant requirements, monitor compliance, and prepare required narrative and financial reports.
 - b) Develop an annual fundraising calendar.
 - c) Maintain a database of donors and prospects.
 - d) Provide donor acknowledgment letters and required tax documentation for donors

- e) Assess current advancement messaging and donor/grantor engagement methods. Refine the CSSSA Foundation Request for Support to highlight CSSSA's programmatic needs, community value, and student impact.
 - f) Develop materials for in-person development activities; such as brochures, flyers, posters, donation cards, and other promotional collateral.
 - g) Develop digital marketing materials, including promotional videos, social media content, graphics, banners, and other visual assets suitable for websites, email campaigns, and social media channels.
- 2) **Videography Services-\$6,000.00**
- a) In coordination with CSSSA leadership the CSSSA Foundation shall:
 - i) Capture high-quality photography and video content at locations and times agreed upon by both parties.
 - ii) Edit all photos and video assets, including color correction, audio enhancement, motion graphics, captions, formatting and optimization for print materials and/or digital platforms.
 - iii) Provide all supplies and transportation related to photography/videography services; including rental fees for leased equipment.
 - iv) Upload all digital assets to shared drive storage and provide access to all photo and video assets.

B. VISITING ARTISTS PROGRAM – NOT TO EXCEED TOTAL: \$45,000

- 1) In coordination with CSSSA, CSSSA Foundation will administer the Visiting Artist Program by coordinating contracts, tax documentation, and payment for CSSSA-approved Visiting Artists and Masterclasses for student recruitment in all artistic disciplines.
- 2) Based on CSSSA Foundation's contracts with CSSSA approved artists, CSSSA Foundation will:
 - i) Prepare, distribute, and administer contracts for all CSSSA-approved Visiting Artists
 - ii) Serve as the primary point of contact with Visiting Artists regarding contracts, required documentation, and payment.
 - iii) Collect fully executed contracts from Visiting Artists by the established deadline.
 - iv) Collect invoices, IRS W-9 or W8-BEN, and post-engagement surveys following the completion of each artist's engagement.
 - v) Review required documentation for completeness and initiate payment through CSSSA FOUNDATION's accounting procedures once all required materials have been received.
 - vi) Maintain records of executed contracts, payment documentation, and artist participation.
 - vii) Invoice cost of all visiting artist contracts and administrative expenses of the program up to \$45,000.00 annually.
- 3) CSSSA Admin will:

- i) Distribute Visiting Artist selection guidelines, budget allocations, and submission deadlines to Department Chairs each spring (March or April).
 - ii) Establish and enforce Department Chair deadlines for Visiting Artist submissions at the discretion of CSSSA Administration.
 - iii) Review and approve Visiting Artist selections submitted by Department Chairs.
 - iv) Provide CSSSA Foundation with a shared spreadsheet containing approved Visiting Artist contact information, bios, photographs, engagement dates, and approved stipend amounts.
 - v) Serve as the primary point of communication between Department Chairs and CSSSA FOUNDATION regarding Visiting Artist selections, scheduling, and program administration.
- 4) CSSSA Department Chairs will:
- i) Identify and confirm Visiting Artists.
 - ii) Ensure that all Visiting Artists execute their contracts prior to their engagement.
 - iii) Submit scheduling requests and program changes to CSSSA Admin for approval.

C. PROCUREMENT SERVICES – NOT TO EXCEED TOTAL: \$85,000.00

- 1) In coordination with CSSSA, CSSSA Foundation will purchase hard to procure items on behalf of CSSSA and receive reimbursement for the full cost up to a total of \$85,000 annually. Hard to procure items may include but is not limited to:
 - i) Equipment, tools, clothing, instruments, supplies, and/or software for use by students, faculty, and visiting artists during the summer program.
 - ii) Services needed for the health, safety, and/or wellbeing of students during the summer program.
 - iii) Services needed for events during the summer program.
 - iv) Services needed for urgent repairs and/or maintenance of equipment used during the summer program.
- 2) CSSSA Admin will:
 - i) Identify and provide product information along with online links, as necessary.
 - ii) Reimburse CSSSA Foundation for approved purchases at actual cost without markup.
 - iii) Process invoice immediately for reimbursement.
- 3) CSSSA Foundation will:
 - i) Purchase CSSSA approved items.
 - ii) Provide receipts of purchase as backup to invoice.

Recommended Action

The Board of Trustees shall discuss CSSSA's proposed next steps and hear public comments before proceeding with potential approval.

California State Summer School for the Arts

October 22, 2026

Agenda Item 10: Closed Session

Prepared by: Matthew Gallagher, Director

Presented by: Matthew Gallagher, Director

Recommended Action: Discussion and Potential Action of Legal Matters in Closed Session

Action Type: Discussion and Potential Action

The Board of Trustees will enter into closed session to discuss legal matters. This is in compliance with Bagley Keene Act regulations. The Trustees may approve moving forward with action items that may be made public at a future Board of Trustees meeting or remain closed.

Recommended Action

The Board of Trustees shall discuss legal matters in closed session. They shall resume in public session once the closed session is complete. The final agenda item for public session is adjournment.